

# **BOARD OF CONTRACT AND SUPPLY**

## **AGENDA**

**MARCH 19, 2007**

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**FROM MARK S. PARE, ACTING FIRE CHIEF, FIRE DEPARTMENT:**

**1. Dated February 23, 2007, recommending Pufco Inc., low bidder, for Part #429965 Two Hundred Gallons (200) in 5 Gallon Containers of Foam Concentrate and Part #420008 Two Hundred Fifty Gallons (250) of Foam Concentrate, as per specifications, in a total amount not to exceed \$9,688.00. (Minority Participation is 0%) (GENERAL)**

**FROM ALIX R. OGDEN, SUPERINTENDENT, PARKS DEPARTMENT:**

**2. Recommending Norfolk Power Equipment, Inc., low bidder, for One ASV RC 60 Rubber Track Loader with Cab, in a total amount not to exceed \$54,800.00. (Minority Participation is 0%) (MASTER LEASE)**

**3. Recommending Norfolk Power Equipment, Inc., low bidder, for One**

**Scag 29 HP, 61" Turf Tiger Mower, in a total amount not to exceed \$9,594.00. (Minority Participation is 0%) (MASTER LEASE)**

**4. Recommending Ahearn Equipment, Inc., low bidder, for One Exmark Navigator 27 HP 48" Mower, in a total amount not to exceed \$9,150.00. (Minority Participation is 0%) (MASTER LEASE)**

**FROM ROBERT F. MCMAHON, DEPUTY SUPERINTENDENT, PARKS DEPARTMENT:**

**5. Dated March 8, 2007, recommending Daptop Sprinkler Specialist, Inc., low bidder, for Turf & Irrigation Improvements, in a total amount not to exceed \$26,490.00. (Minority Participation is 0%) (CDBG)**

**6. Dated March 8, 2007, recommending New England Fence Co., low bidder, for Ballfield Fencing Improvements, in a total amount not to exceed \$15,380.00. (Minority Participation is 0%) (658-658-53401)**

**FROM E. BERNARD LEBBY, TRAFFIC ENGINEER, DEPARTMENT OF PUBLIC WORKS:**

**7. Recommending Perma-Line Corporation of New England, low bidder, for the Purchase of Traffic Signs and Materials on an as needed basis, in the unit price amount of \$129.50 or a total amount not to exceed \$30,000.00. (Minority Participation is 0%) (392-305-52820)**

**FROM FRANK SANTOS, DIRECTOR, DEPARTMENT OF RECREATION:**

**8. Dated March 12, 2007, recommending Starkweather & Shepley, sole bidder, for Insurance Coverage for Recreation Vehicles, in a total amount not to exceed \$38,248.00. (Minority Participation is 0%) (1-101-601-52105-0000)**

**FROM BOYCE SPINELLI FOR PAMELA M. MARCHAND, CHIEF ENGINEER & GENERAL MANAGER, WATER SUPPLY BOARD:**

**9. Recommending US Netcom Corporation, low bidder, for Request for Proposals for Customer Service Notification System (CSNS) for Various Departments within the Providence Water Supply Board, in a total amount not to exceed \$20,000.00. (Minority Participation is 0%) (601-623-52911)**

**10. Recommending Environmental Associates, sole bidder, for Watershed Sampling and Analysis Consultation Services, in a total amount not to exceed \$160,000.00/ 4 year period. (Minority Participation is 0%) (843-843-5-2970)**

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR, SCHOOL DEPARTMENT:**

**11. Dated March 9, 2007, recommending Stadium Systems, Inc., sole bidder, for Reconditioning of Athletic Equipment-3 Year Contract (2008-2010), in a total amount not to exceed \$30,000.00 per year for 3 years, as follows: (Minority Participation is 0%) (201-VARIOUS HIGH SCHOOLS-GENERAL)**

<b>Year 1 2007/2008</b>	<b>Year 2 2008/2009</b>	<b>Year 3 2009/2010</b>
<b>Base Bid Price</b>	<b>Base Bid Price</b>	<b>Base Bid Price</b>
<b>\$9.50     \$9.98</b>	<b>\$10.48</b>	

**12. Dated December 19, 2006, recommending Public Consulting Group, Inc., for RFP for Full Service Medicaid Cost Recovery Services-3 Year Contract (January 2007-2010), for a total amount not to exceed \$676,500.00, as follows: (Minority Participation is 0%) (MASTER LEASE, GENERAL ADMINISTRATION)**

<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>\$243,500.00</b>	<b>\$225,500.00</b>	<b>\$207,500.00</b>

## **COMMUNICATIONS**

**13. Charles W. Hewitt, Chief Information Officer, under date of March 9, 2007, requesting approval to pay JLS Mailing Services, Inc., low bidder of informal bids, for High Volume Mailing Services for the Assessor's Homestead Mailing, in a total amount not to exceed**

**\$14,000.00. (Minority Participation is 0%) (101-204-52040)**

**14. City Assessor Gelati, under date of March 9, 2007, requesting approval of consulting expenses with Bruce Sauter, AAS, IAO of Brewster Massachusetts, for the Review and Analysis of the 2006 Residential Property Revaluation Conclusion report, in the amount of \$125.00 per hour for a total amount not to exceed \$12,000.00 with expenses. (53401-0000)**

**15. City Collector Ceprano, under date of March 13, 2007, requesting approval to extend the current contract awarded on February 10, 2004, with Albert R. Romano, Esq., for Title Search for the August 2, 2007 Tax Sale, at the same rate previously specified. (101-205-53325-0000)**

**16. Director of Providence Emergency Management Agency & Office of Homeland Security, under date of March 8, 2007, requesting approval of Change Order with Valley Communications, for EOC Smart Board Displays, approved on February 20, 2007, for the Purchase of Emergency Operations Center, changing the existing award amount of \$17,093.00 to \$25,489.50.**

**17. Boyce Spinelli, for Chief Engineer Marchand, under date of February 27, 2007, requesting approval to extend the existing**

**contract with Schacht & McElroy, for Legal Services for Regulatory Matters before the Public Utilities Commission and Division of RI, in a total amount not to exceed \$70,000.00 for an additional six months through December 30, 2007. (Minority Participation is 0%) (601-130-53200) (OPERATING FUND)**

**18. Purchasing Administrator Petrarca, under date of March 5, 2007, requesting approval for the School Department/School Board to pay the Council of the Great City Schools, for the improvement of public education for inner city children, in a total amount not to exceed \$25,052.00. (Minority Participation is 0%) (GENERAL)**

**19. Purchasing Administrator Petrarca, under date of March 2, 2007, requesting approval for the School Department/Federal Programs-CSR Grant to enter into a contract with Learning Stretch Educational Consultants, to provide services to support district in its high school renewal efforts, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (FEDERAL)**

**20. Purchasing Administrator Petrarca, under date of March 1, 2007, requesting approval for the School Department/Plant Maintenance to amend the award of June 12, 2006 with Automatic Heating by adding a Budgetary Change Order #3, in the amount of \$10,000.00, for steam leaks at Mary E. Fogarty Elementary and Hanley Career and Technology, making the new adjusted total amount not to exceed \$46,500.00 per year for 3 years. (Minority Participation is 0%)**

**(GENERAL)**

**21. Purchasing Administrator Petrarca, under date of March 1, 2007, requesting approval for the School Department/School Board Office to pay the Providence Journal for a blanket purchase order to cover costs to advertise the School Board Agenda, School Opening and other Public Service Announcements throughout the 2007/2008 school year, in a total amount not to exceed \$9,000.00. (Minority Participation is 0%) (LOCAL)**

**22. Acting Director of Inspection & Standards Bombard, under date of March 13, 2007, requesting to reject the single bid received for Building Boarding Contract, and to re-advertise for these services.**

**23. Deputy Superintendent of Parks McMahon, under date of March 9, 2007, requesting to reject the bids opened on March 5, 2007 for Concrete Installation-Davis Park.**

**24. Purchasing Administrator Petrarca, under date of March 9, 2007, requesting to reject all bids opened on March 5, 2007, for RFP for 3 Year Contract for Teaching Resource Supplies and Equipment/General Administration.**

**CONTINUED MATTER**

**25. Director of Planning & Development Deller, under date of February**

**6, 2007, requesting approval to enter into a contract amendment/lease extension of the leased premises with The Baltic Group LLC., for a total amount not to exceed \$973,950.00.(CDBG-GENERAL FUND)**

**1st Year \$318,270.00 or \$26,522.50 per month or \$17.68 per sq. ft.**

**2nd Year \$327,840.00 or \$27,320.00 per month or \$18.21 per sq. ft.**

**3rd Year \$327,840.00 or \$27,320.00 per month or \$18.21 per sq. ft.**

**B. OPENING OF BIDS:**

**1. THIRD PARTY HEALTH ADMINISTRATION-FINANCE DEPARTMENT.**

**2. REQUEST FOR QUALIFICATIONS FOR LEAD GRANT CONSULTANT (APPLICATION WRITER)-PLANNING & DEVELOPMENT.**

**3. REQUEST FOR QUALIFICATIONS FOR TRANSLATION SERVICES FOR THE PROVIDENCE TOMORROW CHARETTE SERIES-PLANNING & DEVELOPMENT.**

**4. PARKING IMPROVEMENTS-PARKS DEPARTMENT.**

**5. INSTALL WATER SERVICE AT SESSIONS STREET PARK-PARKS DEPARTMENT.**



**6. 15,000 GALLONS OF 12 ½ SODIUM HYPOCHLORITE-RECREATION DEPARTMENT.**

**7. REFRIGERATED TRAILERS-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**8. RENTAL OF MOTOR VEHICLES-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**9. CARDBOARD BOXES-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**10. TRASH REMOVAL AND DUMPSTER RENTAL-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**11. PAPER PRODUCTS-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**12. BREAD AND ROLLS-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**13. PIZZA-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**14. LUNCHEON MEATS-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**15. MILK-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**16. FRUIT JUICE-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**17. FRESH FRUIT-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**18. BREAKFAST MEAL-SUMMER FOOD PROGRAM-RECREATION DEPARTMENT.**

**19. REPAIRS TO INTERCOM-3 YEAR CONTRACT 2007-2010-SUPPORT SERVICES-SCHOOL DEPARTMENT.**

**20. GRAPHIC COMMUNICATIONS/HANLEY VOCATIONAL/FEDERAL PROGRAMS-SCHOOL DEPARTMENT.**

**C. ADVERTISEMENTS:**

**TO BE OPENED ON MONDAY, APRIL 2, 2007:**

**PARKS DEPARTMENT**

**TURF & IRRIGATION IMPROVEMENTS AT PRETE-METCALF FIELDS.**

**PARKING IMPROVEMENTS AT PRETE-METCALF FIELDS.**

**TO BE OPENED ON MONDAY, APRIL 16, 2007:**

**INSPECTION & STANDARDS**

**BUILDING BOARDING CONTRACTORS.**

**PROVIDENCE EXTERNAL REVIEW AUTHORITY**

**LEASE OF OFFICE SPACE.**

**POLICE DEPARTMENT**

**WASHING OF DEPARTMENT OF PUBLIC SAFETY VEHICLES.**

**AMMUNITION-WEAPONS BUREAU.**

**BAGGED KILN-WOOD SHAVINGS-MOUNTED COMMAND.**

**VETERINARY SERVICES FOR HORSES-MOUNTED COMMAND.**

**SHOEING FOR HORSES-MOUNTED COMMAND.**

**GRAIN FOR HORSES-MOUNTED COMMAND.**

**BALED HAY-MOUNTED COMMAND-**

**INTERPRETATION SERVICES.**

**STENOGRAPHIC SERVICES.**

**WATER SUPPLY BOARD**

**LIQUID FERRIC SULFATE FOR USE AT THE WATER TREATMENT  
PLANT (BLANKET 2007-2009).**

**CHLORINE FOR USE AT THE WATER TREATMENT PLANT (BLANKET  
2007-2009).**

**TECHNICAL SUPPORT FOR WATERSHED PROTECTION  
CONSULTATION SERVICES.**

**SCHOOL DEPARTMENT**

**WINDOW SHADES-3 YEAR CONTRACT (BLANKET ORDER)-PLANT  
MAINTENANCE.**

**GLASS, GLAZING SUPPLIES/REPAIR PARTS & TOOLS-3 YEAR  
CONTRACT (BLANKET ORDER)-PLANT MAINTENANCE.**

**POLYCARBONATE GLASS-3 YEAR CONTRACT (BLANKET ORDER)-PLANT MAINTENANCE.**

**CHEMICAL AND HAZARDOUS MATERIAL REMOVAL-3 YEAR CONTRACT (BLANKET ORDER)-PLANT MAINTENANCE.**

**BEST LOCK/INTERCHANGEABLE CORE/MASTER KEYED SYSTEM-3 YEAR CONTRACT (BLANKET ORDER)-PLANT MAINTENANCE.**

**HARDWARE, FASTENERS AND GENERAL MAINTENANCE-3YEAR CONTRACT (BLANKET ORDER)-PLANT MAINTENANCE.**

**DOORS, FRAMES AND HARDWARE-3 YEAR CONTRACT (BLANKET ORDER)-PLANT MAINTENANCE.**

**TO BE OPENED ON MONDAY, APRIL 30, 2007:**

**WATER SUPPLY BOARD**

**RFP FOR ENGINEERING SERVICES ASSOCIATED WITH THE REHABILITATION OF THE REGULATING RESERVOIR DAM IN SCITUATE RHODE ISLAND.**

**TO BE OPENED ON MONDAY, MAY 14, 2007:**

# **WATER SUPPLY BOARD**

**RFP FOR INSURANCE COVERAGES TO INCLUDE  
PROPERTY/LIABILITY AND WORKERS COMPENSATION (BLANKET  
2007-2010)**